



## 1. GENERAL INFORMATION

The International athletics match meeting among juniors from Belarus-Ukraine-Latvia-Lithuania-France-Turkey shall be staged in Minsk from 26<sup>th</sup> to 28<sup>th</sup> of February, 2016.

**The official languages:** Russian, Belarusian

**The population of Minsk:** 1 836 808

**Currency:** Belarusian ruble (BYR). **Money banknotes:** rubles (BYR): 100 rubles, 500 rubles, 1000 rubles, 5000 rubles, 10000 rubles, 20000 rubles, 50000 rubles, 100000 rubles, 200000 rubles. The money can be exchanged at any branch of the bank or exchange offices in the hotel. You can withdraw cash from ATMs.

**Time:** Belarus Standard Time UTC +3

**Electricity:** 220 Volt, 50 Hz

**Water:** Tap water is completely safe to drink

**Telephone country code:** +375

8-10-375-17 - city phone

+375-29, +375-33, +375-44, +375-25 - cell number (7 digits)

+ 375-17 - number local number (7 digits)

**Mobile communication:** MTS, Velcom, Life

**Working hours of the institutions:**

	Monday-Friday	Saturday	Sunday
Banks	9:00-13:00 13.00-18:00	9:00-16:00 (many closed)	Day off
Post	9:00-20:00	9:00-18:00	Day off
Shops	9:00-19:00 (the large supermarkets - round the clock)	9:00-19:00 (the large supermarkets - round the clock)	9:00-19:00 (the large supermarkets - round the clock)
Administrative buildings	9:00-13:00 13.00-18:00	Day off	Day off



3-4 ARRIVAL ПРИЛЕТ







## 2. ORGANIZATIONAL STRUCTURE OF BFLA

**The Chairman  
Vice-Chairmen**

DEVYATOVSKIY Vadim  
IVANIUK Vasil,  
SIVODEDAU Igar

**The Secretary-General  
Executive Director  
Sport Director  
Address  
Telephone number  
E-mail**

BUT-HUSAIM Aliaksandr  
BADZICH Maryia  
BUT-HUSAIM Nadya  
Str. Kalinowski 111  
375(17)281-57-92  
belarusathletics@gmail.com

### Organizational Committee and judges:

**Director  
Competition Director  
Chief judge  
TIC Manager  
Deputy Chief Judge  
of the competition  
Protocol  
Awarding  
Transport  
Accommodation  
Starter  
Photo Finish Judge**

DEVYATOVSKIY Vadim  
BUT-HUSAIM Aliaksandr  
GALEC Valiantin  
STANKEVICH Oksana  
  
KROTOV Aliaksandr  
BADZICH Maryia  
TRETIK Tatsiana  
DZIAMIDZIK Dzmitry  
BUT-HUSAIM Aliaksandr  
TERLYUKEVICH Aliaksandr  
GRABOVSKI Vadim



### 3. ARRIVAL TO MINSK

#### **Arrival by plane**

The official airport is Minsk National Airport. On arrival in the airport the team shall be met and escorted to the team bus, which will take the team to the hotel. Approximately the bus travel will take 40-50 minutes; the travel time depends on the traffic situation.

The Equipment and poles shall be delivered together with the team on the bus.

#### **Arrival by train**

The main railway station is 8.6 km away from the hotel.

The teams, arriving by train, shall be met and escorted to the team bus, which will take the team to the hotel. Approximately the bus travel will take 40-50 minutes; the travel time depends on the traffic situation.

#### **Arrival by bus**

The teams arrive to the hotel, where the LOC representative shall meet them.

#### **Visa issues**

The representatives of the countries that require visas should contact the Consulate of the Republic of Belarus in their country.

If the invitation is required to obtain visa, you must send the data of the participants: name - surname - sex - date of birth - passport number - date of issue - validity (contact us, using this address: [belarus.athletics@gmail.com](mailto:belarus.athletics@gmail.com)).



NANJING  
2014



YOG  
DNA

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NANJING 2014  
YOUTH OLYMPIC GAMES





FRANCE

adidas

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DONETSK 2013





## 4. TRANSPORT

### Transport to the airport / the railway station

The transportation shall be organized in accordance with the schedule, confirmed by the teams. It is possible to obtain the further information from the information desk at the hotel.



## 5. ACCOMODATION & HOTEL INFORMATION

All the teams shall be accommodated in one hotel:

**Victoria Olympus Hotel** (Minsk, Pobediteley, 103). Phone: **+375 17 308 7555**

The information desk shall work in the hotel in accordance with the teams' arrival and departure time:

February 25 (Thursday):	from 17.00 to 20.00
February 26 (Friday):	from 12.00 to 20.00
February 27 (Saturday):	from 09.00 to 18.00
February 28 (Sunday):	from 09.00 to 11.00

### The teams' accommodation

In accordance with the agreements (cooperation treaty) the Belarusian Athletics Federation covers the accommodation and the teams' meals during 2 nights (from February 26<sup>th</sup> to February 28<sup>th</sup>, 2016), for the Ukrainian team also 2 nights (from February 25<sup>th</sup> to February 27<sup>th</sup>, 2016).



### **Additional expenses**

The Team Leaders take the additional expenses without assistance (bar, laundry, phone calls and etc.) at the reception before the departure.

### **All payments shall be made in Belarusian rubles.**

### **Meals**

The restaurant meals of the team hotel will be available during the period of time from February 25<sup>th</sup> (lunch) to February 27<sup>th</sup> (lunch) for the team of Ukraine, from February 26<sup>th</sup> (lunch) to February 28<sup>th</sup> (breakfast) for the teams of Lithuania, Latvia, Turkey and France. It is necessary to have the meals voucher to access the restaurant.

Restaurant work schedule will be posted at the information desk.

On February 27<sup>th</sup>, all the participants are invited to the final banquet (the restaurant “Moulin Rouge”). The local organizing committee will provide transportation to the place (the schedule will be posted at the information desk).

The accreditation cards shall be given to the teams together with the meals vouchers on arrival to the hotel. The additional drinks will be paid separately, if they weren't included in the breakfast, lunch and dinner lists.



## **6. ACCREDITATION**

### **General information**

Each team member shall receive the accreditation card, which must be worn visibly all the time. The accreditation cards are used to get the access to the arena.

### **Accreditation procedure**

The accreditation cards shall be prepared with the team list. This team list shall be received after the final confirmation of the participants.

It is possible to receive the accreditation card at the Team Hotel info desk. The Team Leaders are responsible for receiving of the team accreditation cards.

### **Loss of the accreditation card**

In case of loss, it is necessary to proceed to the hotel info desk. The new accreditation card shall be received after the appropriate request.

### **Team access to the arena**

Each team accreditation card accesses the spectator's seats, warm-up arena, changing room. Only the sportsmen, competing in the concrete event, shall be allowed to access the Call room in the competitive arena.

The each team's delegation head shall be invited to the VIP hospitality room and may receive the additional number of the VIP accreditations (the team limit is 2).

The Team Leaders shall receive the individual cards to access TIC and necessary information.



## **7. TECHNICAL INFORMATION**

### **Technical information centre (TIC)**

The TIC's main function is to establish communication between the team's delegates, LOC, and the competitions administration.

The TIC's location is the competition zone (watch the appendix).

### **Opening Dates and Times will be as follows:**

February 26 (Friday):	from 12.00 to 20.00
February 27 (Saturday):	from 09.00 to 18.00

The TIC is mainly responsible for the following:

- Distribution of the urgent notices during the technical meeting
- Technical issues regulation of the delegations

- Competition information (Start Lists, Results)
- Supply with the weight information of the individual participants shells.
- Instruments inquiry to register the national record (the photocopy from the photo finish)
- Protests and Appeals

All the technical information about the competitions shall be displayed at the competition info desk.

It will be allowed to access TIC by the individual accreditation cards. The TIC card shall be given to the Team Leader (1 per team).

### **Technical meeting**

The Technical Meeting will be held on February 26th at 18:30 in the athletics arena of the educational establishment «Belarusian State University of Physical Culture (third floor conference room).

All the issues, concerning the technical meeting, must be given in written form in English or Russian languages to TIC till February 26th, 17:00. All the answers shall be given during the meeting in Russian (and interpreted into English).

The maximum number of representing officials is 2 for each team, and in case of necessity the interpreter is allowed.

The presence of the appropriate officials is expected during the meeting:

- LOC representatives
- Competition Director
- Chief Judge of the competition
- TIC manager
- Team officials
- Judges (if necessary)

### **Agenda**

It is the preliminary agenda of the technical meeting:

- Welcoming speech of the LOC president
- Informational briefing
- The award ceremony, the opening
- Distribution of the urgent notices during the technical meeting





**Equipment**

The equipment will be provided by LOC. The sportsmen can use their own equipment. This equipment can be used by the competitors during the event, if they will take it.

The personal implements will be allowed, providing that:

- They are readily identifiable and IAAF certified
- They are in top condition
- They are easy to access for the other competitors till the end of the competitions
- They are represented to TIC on February 26<sup>th</sup> (Friday) from 12.00 to 20.00

The ordinary equipment shall be given at the training on February 26<sup>th</sup>. It is necessary to bring the poles to the sport complex on the day before the competitions.

**The venues visit**

The delegations' heads and team members may take part in the official visit of the sport arena on February 26<sup>th</sup> at 17.30, starting from the TIC.

**The arena**

The competitions shall take place in the sport complex of the University of Physical Culture and Sports. The sport complex plan is enclosed in the appendix. The arena capacity is 300 seats.

The sport complex has:

- 8 tracks in a straight line
- 4-track in a circle
- 1 sector for high jumps
- 1 sector for pole vaults
- 1 sector for long jump
- 1 sector for the triple jump
- 1 sector for shot put

The warm-up arena is located on the ground floor and includes:

- 6 tracks in a straight line (length 100 meters)

**Trainings**

The sportsmen can use the venues arena in February 26<sup>th</sup> from 16.00 to 19.00.

The weightlifting hall of the venues arena is located near the TIC. It works during the official training.

### **Trainings with the starter**

It shall be available during the official training on February 26<sup>th</sup> from 17.00 to 18.00.

### **Changing rooms**

The changing rooms with showers are available in the sport complex (watch appendix).



## **8. THE COMPETITIONS REGULATIONS**

### **General Information**

The heat race distribution shall be implemented in accordance with the entry information.

The jump and throwing sequence distribution shall be random.

In the race of 800 metres the competitors start the first turn on the separate lanes.

The weight of athletics shells: female juniors shot – 4 kg, males juniors shot – 6 kg.

In track events competitions are held in one round.

### **Hip numbers**

Each competitor shall receive two numbers. The first one should be worn on the front and the second one should be worn on the back (except the high jump and pole vault). The hip number may not be cut, folded or covered in any way.

### **Competitive clothing**

As far as possible the athletes should be dressed in the command uniform.



## 9. THE COMPETITIONS TIMETABLE

### Timetable

The competitions timetable is in appendix

### Call Room procedure

Call room shall be located in the warm-up arena that is in the basement.

The following checks will be carried out:

- Uniforms
- Competition shoes
- Bags
- Personal belongings, which are prohibited in the competition zone (radio, phones, headphones, cameras, photo cameras and etc.).

### Preparing for the competitions

#### Track events

The training costumes should be packed in the baskets before such events as 60 metres, 60 metres hurdles, 300 metres. These baskets shall be carried to the mixed zone area.

#### Starter's commands

The starter's commands shall be given in English for the distances till and including 400 metres:

- «On your marks»
- «Set»
- The gunshot

For the distances from 800 metres and further:

- «On your marks»
- The gunshot



In case of necessity a starter may break off the start, saying:

- «Stand up»

Indicators of a false start will be installed on the starting blocks.

### **Timing**

The organizers shall provide the official timing, which will be shown on the visual display. The photo finish camera will be supplied with the Finish Lynx system.

### **Field events**

In all the field events a judge shall observe every trial. The Athletes may use only the LOC's markers. These markers shall be provided by the judges in the arena.

### **Measurements**

All the field event measurements shall be made by hand.

### **Arena exit to sectors during the competitions**

The Athlete may leave the competition zone with the judge. The intension should be given to the referee (the senior judge of the event).

### **Arena exit to sectors after the competitions**

The Athletes must leave the competition zone after the event, passing through the "mixed zone".

### **The drinking points**

The water shall be provided by LOC in Call-room and mixed zone.

### **Protests and Appeals**

The Protests shall be allowed in accordance with the IAAF Rule 146.

### **Interviewing**

The group of journalists will await the sportsmen in mixed zone immediately after the end of the competition. The sportsman decides by himself to give or deny the interview.



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ATLETIKOS FEDERACIJA

121

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92





## 10. MEDICAL SERVICES AND DOPING CONTROL

The medical services will be available to the all competitors on the competition arena. The medical point will be located on the competition arena near the pole vault sector.

If ambulance is necessary, please call the number 103 of the medical service department.

### **Insurance**

Each team, taking part in the competitions, is responsible for its insurance, which cover the risks of illnesses and injuries.

### **Doping control**

The doping tests will be conducted in accordance with IAAF Competition Rules and Belarusian anti-doping regulations of the National Anti-Doping Agency of the Republic of Belarus. The urine and blood tests may be required during the competitions.

The Athletes to be tested will be informed by the doping-control official. The sportsman must assign the notification.

The doping-control shall be provided on the basis of the competition result.



## 11. INFORMATION

### **Announcer**

The announcement information shall be represented both in English and Russian.

### **Start Lists**

The Start Lists shall be available to the Team Leaders after the technical meeting.

### **Results List**

The Results will be shown on the display. The results shall be given to the Team Leaders during the Final banquets together with the diplomas.



## 12. CEREMONIES

### **The opening ceremony**

The opening ceremony shall take place on February 27<sup>th</sup> at 9:30 in the competition arena. There will be parade during the ceremony. Each team should give 10 people for the parade.

### **The Awarding ceremony**

The awarding ceremony shall take place in accordance with the timetable (see the appendix). The sportsmen should wear the training costume during the awarding ceremony. More detailed information will be given during the technical meeting.

### **Final Banquet**

On February 27<sup>th</sup>, all the participants and officials, having the accreditation card, are invited to the final banquet (the restaurant "Moulin Rouge").



185





### 13. DEPARTURE

The team must inform LOC about the departure time. The bus, railway and airport departure times shall be written on the display.



### 14. CONTACT INFORMATION

If the additional information is required, please contact with **Alexander But-Gusaim**: [belarus.athletics@gmail.com](mailto:belarus.athletics@gmail.com)

**Public Association «Belarusian Federation of Athletics»  
220119, 111 ul.Kalinovskogo**

Tel / fax: +375 (17) 263-87-02 (specialists)

Tel / fax: +375 (17) 281-57-92 (International Division)

Tel: 375 (17) 263-87-00 (accounting, executive management)

e-mail: [belarus.athletics@gmail.com](mailto:belarus.athletics@gmail.com)





## 15. APPENDIX

### SCHEDULE

#### International Indoor Athletic Match Meeting

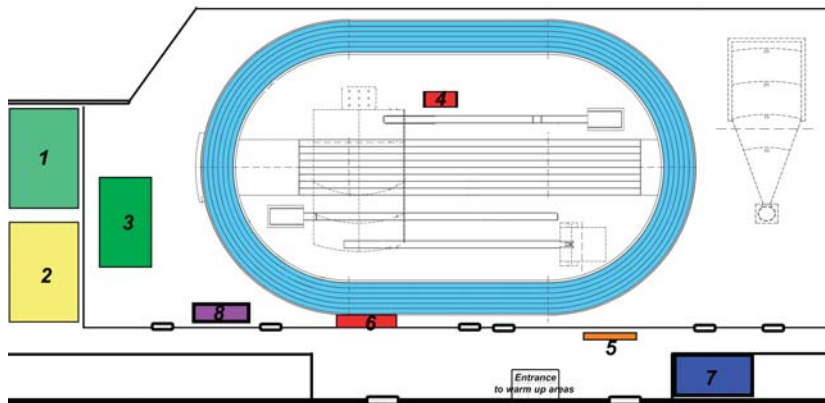
27 February 2016, Minsk,  
Sport complex of Belarusian State University of Physical Culture

FEMALE JUNIORS		MALE JUNIORS	
10.00	60 metres	10.05	triple jump
10.10	pole vault	10.07	60 metres
10.15	shot put		
<i>10.20 Award ceremony: 60 metres female and male juniors</i>			
10.25	60 metres hurdles (pentathlon)		
10.35	60 metres hurdles- final		
		10.50	60 metres hurdles - final
<i>11.06 Award ceremony: Male juniors (triple jump), Female juniors (shot put)</i>			
		11.15	60 metres hurdles (pentathlon)
		11.05	shot put
11.10	1500 metres		
11.30	High jump (pentathlon)	11.20	1500 metres
11.30	300 metres		
<i>11.32 Award ceremony: Male juniors (60 metres hurdles), Female juniors (60 metres hurdles, pole vault, 1500 metres)</i>			
		11.40	Long jump (pentathlon)
		11.45	Pole vault
		11.45	300 metres
11.50	2000 metres Steeplechase		
		12.00	2000 metres Steeplechase
<i>12.00 Award ceremony: Male juniors (shot put, 1500 metres, 300 metres), Female juniors (300 metres)</i>			

FEMALE JUNIORS		MALE JUNIORS	
12.30	Triple jump		
		12.45	Shot put (pentathlon)
<i>12.40 Award ceremony: Male juniors (pole vault, 2000 metres Steeplechase), Female juniors (300 metres, 2000 metres Steeplechase)</i>			
13.30	shot put (pentathlon)		
<i>13.40 Award ceremony: Female juniors (triple jump)</i>			
14.40 – the opening ceremony			
		15.00	High jump (pentathlon)
		15.05	Long jump
15.10	5000m RW		
16.10	Long jump (pentathlon)		
		15.50	5000m RW
<i>16.00 Award ceremony: Female juniors (long jump, 5000 metres)</i>			
16.05	High jump		
		16.30	1000 metres (pentathlon)
		17.00	High jump
17.05	Long jump		
17.45	800 metres (pentathlon)		
<i>17.10 Award ceremony: Male juniors (5000 metres, pentathlon), Female juniors (high jump, long jump)</i>			
17.55	4x200 metres relay (mixed relay)		
<i>18.20 – Award ceremony: Male juniors (long jump, high jump and pentathlon), Female juniors (pentathlon), 4x200 metres relay (mixed relay)</i>			

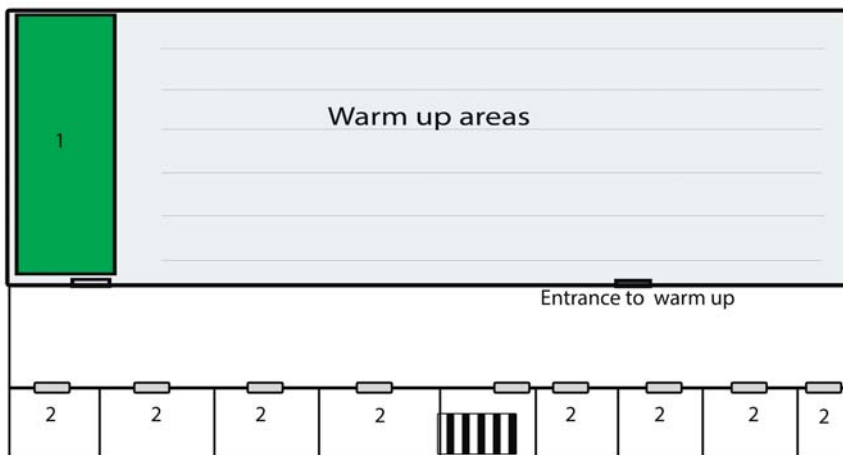
**Sport complex of Belarusian State University of Physical Culture**

**Plan**



- 1 - TIC
- 2 - Gym
- 3 - Mixed zone
- 4 - Award zone
- 5 - Information boards
- 6 - Medical Services
- 7 - Checkroom
- 8 - Award office

**Underground Floor**



- 1 - Call room
- 2 - Dressing Rooms