



Bulletin 2

ISF WORLD SCHOOLS CHAMPIONSHIP CROSS-COUNTRY 2018

Paris
France

02/04 – 07/04/2018



ISF



ORGANISATION

1. Management

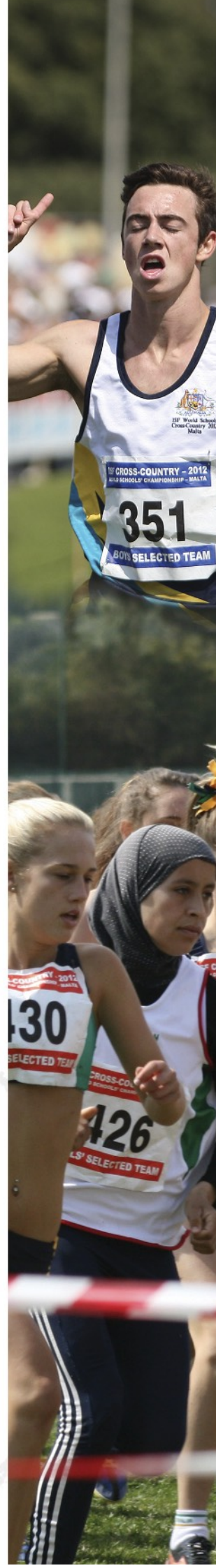
| | |
|----------------------------|--|
| Organisation | ISF & UNSS (French School Sport Federation) |
| Event Managers | Chairman: Christophe Norcini Contact person: Lamy Salami oc@crossparis2018.fr +33-146281515 |
| ISF Delegate | Nicos Megalemos nicolaosmegalemos@gmail.com |
| ISF TC President Athletics | Jaroslav Koukal jkoukal@volny.cz |
| Facebook | https://www.facebook.com/ISFWSC.cross/ |
| Twitter | https://twitter.com/isfsports |
| Instagram | https://www.instagram.com/isfsports/ |
| Website | www.crossparis2018.fr |



2. Risk assessment

| Id | Potential Risk | Person at risk from hazards | Potential Consequence | P | G | C | Precaution Taken to reduce the risk |
|----|--|-----------------------------|--|---|---|---|--|
| 1 | Security / Safety | All | Relocation of the competition venue | 1 | 2 | | French Authorities are made aware of all venues and movements of delegation during the week. Private security is also booked for all venues. |
| 2 | Injuries | Athletes | Hospitalization | 2 | 1 | | Emergency and medical care is provided during the sports events (Ordre de Malte and Doctor on site) |
| 3 | Specific request for accommodation and meals | Coachs/HOD | Accommodation demand not possible. Rooming in double rooms with another person. Vegetarian and fish meals | 4 | 2 | | The OC will do its best to accommodate everyone but can not guarantee it. |
| 4 | Specific request for Cultural Day | All | Option requested not fully booked. Other tour. | 2 | 2 | | The OC will do its best to accommodate everyone but can not guarantee it. |
| 5 | Inappropriate dress code for charity dinner | 1 HOD/country | Access denied to the charity dinner | 2 | 4 | | Information about gala dress code to the HOD attending will be transmitted |
| 6 | Weather Hazards | All | Potential relocation or inability to open the animation village | 2 | 3 | | Others opportunities of venue have been studied in case of relocation of a specific venue |

P = PROBABILITY (1 À 5) G = GRAVITY (1 À 5) C = CRITICITY (C = PXG)



3. Arrival and accommodation

If you encounter any trouble during your journey, you can contact Georges Guénand Georges@tourea.com (+33-6-51.49.54.05) and Elisabeth Duthu elisabeth.duthu@unss.org. Please put oc@crossparis2018.fr in copy.

Delegations will be welcomed at the terminal of the airport or train station with the following sign of the championship



Rooming for all delegations is not yet prepared as the complete view will only be known at the end of registration phase 2. The OC is not able yet to tell in which of the 3 locations each team will be staying.

Information will be sent by mail to all delegations as soon as possible.

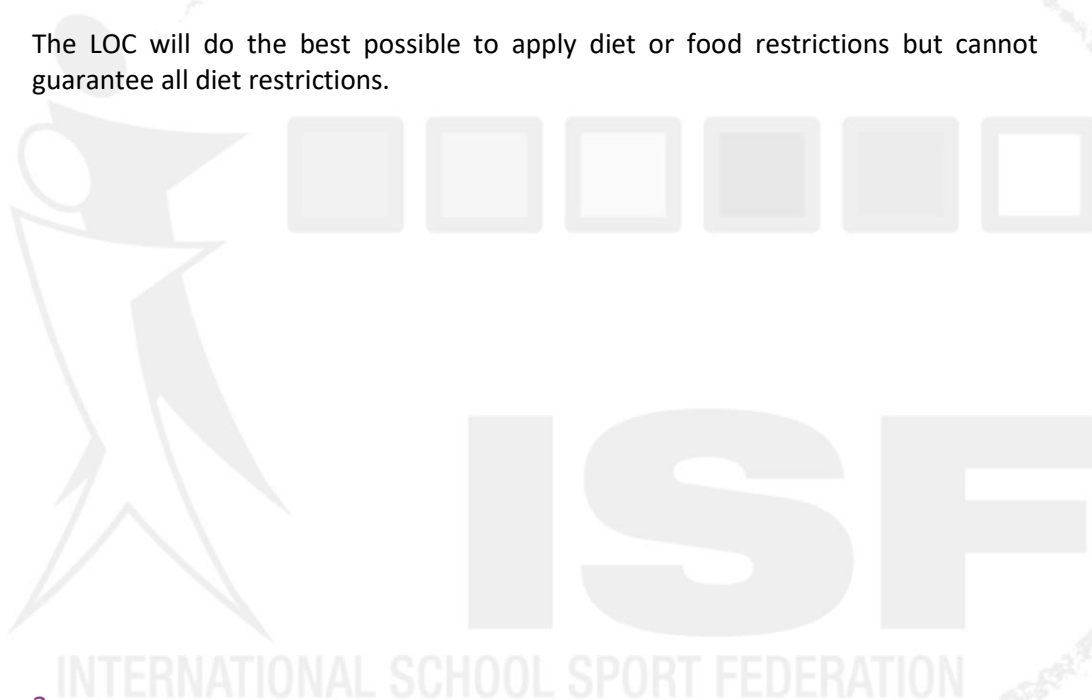
For information, the 3 possible locations for athletes and coaches are:

- MIJE - Paris 4th Arrondissement
- FIAP Jean Monnet - Paris 14th Arrondissement
- Generator - 10th Arrondissement

The accommodation for Heads of Delegation will be hotel IBIS Porte d'Italie.

The LOC will try to guarantee single rooms for additional adults. However, because of the high number of participants and the few available hotels, it is possible that additional adults might be accommodated in double rooms with another person.

The LOC will do the best possible to apply diet or food restrictions but cannot guarantee all diet restrictions.



TECHNICAL DETAILS

1. Participating teams: 36 countries – update 13/02/2018

| | | |
|----------------|--|----|
| School Boys | Andorra, Australia, Austria, Belgium Flanders, Canada, China, Croatia, Czech Republic, England, Georgia, India, Ireland, Israel, Latvia, Luxembourg, Morocco, Netherlands, New Zealand, Slovakia, Spain, Turkey, UAE (AEFE) | 22 |
| School Girls | Australia, Austria, Belgium French Community, Belgium Flanders, Canada, China, Croatia, Czech Republic, England, Georgia, Hungary, India, Ireland, Israel, Italy, Latvia, Luxembourg, Morocco, Netherlands, New Zealand, Qatar (AEFE), Spain, Turkey | 23 |
| Selected Boys | Australia, Belgium French Community, China, England, India, Iran, Ireland, Latvia, Madagascar, Malta, Morocco, New Zealand, Slovakia, Spain, Thailand, Tunisia, Turkey, UAE (AEFE) | 18 |
| Selected Girls | Australia, Belgium Flanders, China, England, Hungary, India, Iran, Latvia, Madagascar, Morocco, New Zealand, Spain, Sweden, Thailand, Tunisia, Turkey, UAE (AEFE) | 17 |

Portugal did not specify its teams yet.

2. Race

The exact distances for the race are

- Girls = 4155m
- Boys = 5500m

3. Shoes

Running shoes with spikes will not be authorised for the race due to regulation of environmental protection at the Eiffel tower site and the site of the Friendship relay!

4. Event Disciplinary Commission

In accordance with the ISF General Competition Rules, the Disciplinary Commission will be composed of

- the ISF Delegate
- the President of the ISF Technical Commission Athletics
- the President of the Local Organising Committee

The Disciplinary Commission will deal with all matters relating to discipline arising during the championship matches and also during the period of the Championship where the matters are not covered by technical regulations.

Issues related to discipline that cannot be solved by the Event Disciplinary Commission on the spot will be passed on to the Permanent ISF Disciplinary Commission.



It should be noted that where there is a sufficiently serious lack of respect for ISF rules the Disciplinary Commission can disqualify participants, teams or delegations from the competition and to require them to return home before the conclusion of the event.

5. Appeal Jury

In accordance with the ISF General Competition Rules, the Appeal Jury will be composed of

- the (Vice-)President of the ISF Technical Commission Athletics
- an appointed member of the Local Organising Committee
- the Head Referee

The Appeal Jury will decide on all appeals concerning the results of the competition in the light of the rules of IAAF and the rules of the ISF Technical Commission Athletics.

The Appeal Jury will not pronounce on disciplinary matters. Appeal Jury decisions are final and may not be appealed.

6. Appeals

Appeals against results or any other appeal not concerning disciplinary matters will be heard by the Appeal Jury.

The appeal must be lodged within 30 minutes of the incident and be in writing in English.

The sum of 50 EUR must accompany the appeal. This sum will be refunded only if the appeal is upheld or at the discretion of the Appeal Jury. If not, the sum will be donated to the School Sport Foundation.

7. Obligations

Each participant is required to be present throughout the whole duration of the event, from the day of arrival until the day of departure, specified in the programme in bulletin 1.

Each participant is obliged to take part in all of the non-sport activities.

Each team undertakes to compete against all other participating teams.

Each participant undertakes to compete against all other participants.

The absence of any member of a participating team from any part of the entire sport programme, opening-, prize-giving-, and closing ceremonies and socio-cultural programme may result in the disqualification of that team.



8. Diplomatic reception

A diplomatic reception will be included in the opening ceremony.

9. Cultural Festival

Delegations are required to take part in an activity named “Cultural Festival” organised with the aim of encouraging exchanges between the different cultures of participating countries.

The young people are invited to introduce and to promote their countries and their culture in an original way. Each delegation is to organise a stand that promotes your country’ specialties in terms of art crafts, visual materials, food, drinks (no alcohol), pins, leaflet, etc.

In addition, each delegation shall introduce a facet of its country’s culture on stage (with dance, songs, sketches, video, etc.) - maximum 4 minutes.

For a better preparation of this inter-cultural evening, each delegation is expected to send its video, presentation, songs ... as soon as possible (by WeTransfer) to oc@crossparis2018.fr.

10. Ceremonies

The opening ceremony is open for the public, however, parents, friends or anybody accompanying, but not being part of the official delegation, need to register their names in advance on this [document](#) – please bring your ID/passport to access.

Each nation should appoint an athlete to be the flag bearer for the opening ceremony flag parade.

11. Cultural Day

There are several options for your cultural day, however the access is limited, so please chose for your delegation your preferred walking tour and your preferred museum by filling in this [document](#).

- **Guided walking Tour (5):**

- Ile de la cité/Quartier latin : tour of the oldest and historical part of Paris.
- Marais/ Street Art: Tour combining history and modernity
- Montmartre / La bohème: Tour dedicated to Montmartre and the painters of the 20th century
- Opéra/Grand Boulevards/Les Passages: Tour of the famous boulevard and opera of Paris
- Château de Versailles: All day visit of the Versailles castle

- **Museum (7) :**

- Le Louvre: largest museum in the world dedicated to paintings and arts.
- Le quai Branly: museum dedicated to civilisation from Africa, America, Oceania and Asia.
- L’Orangerie: Museum dedicated to impressionism painting style located in the Tuileries Gardens.



- Rodin: Museum dedicated to the life and masterpieces of Auguste Rodin.
- Picasso: Museum dedicated to the life and masterpieces of Pablo Picasso and artists related to his painting movement.
- Orsay: Museum dedicated to the impressionist painting style and the arts from 1848 to 1914.
- Le Centre Pompidou: Art building dedicated to modern and contemporaneous artistic creation.

12. Charity Gala Dinner

The Charity Gala Dinner will take place at the Petit Palais, one of the most prestigious locations in Paris.

The access is only available for one Head of Delegation.

Ceremony dress code is mandatory to access the Petit Palais soirée.

ADMINISTRATION

1. ERAS - Registration 2 and 3

Phase 2 and 3 on ERAS will only be accessible when the ISF has duly received the deposit. If you encounter any issue, please inform the ISF Secretariat and the LOC.

Phase 2 requires the following information:

- Confirmation of the participating teams
- Information about the type of transport that will be used
- Information about the number of people registered in each category
 - a. Players
 - b. Coaches
 - c. Head of Delegation
 - d. Additional adults
- Information about the type of room and gender for coaches and additional adults. This information is not required for players (fixed number per room) and for the Head of Delegation (single room).

Phase 3 requires the following information:

- Travel
 - a. Schedule
 - b. Date
 - c. Number of flights (if more than one)
 - d. Number of people per flight (if more than one)
- School
 - a. Name and address of the school for each team
 - b. City
- For each accredited person
 - a. First and last name
 - b. Date of birth
 - c. ID photo
 - d. Email
 - e. Diet or food restriction



- Additionally the Head of Delegation shall provide
 - a. His/her mobile phone number

2. Accreditation

Accreditation will be made at hotel FIAP, Jean Monnet - 30 Rue Cabanis, 75014 Paris, from Monday 2nd April.

The Control Commission composed of representatives of the ISF Technical Commission Athletics and representatives of the Local Organising Committee will proceed to the check of following documents:

1. Finances: proof of payment of the balance including any bank charges and if not sent to the LOC before, the payment overview.
To help the Local Organising Committee to process your payment correctly please complete the form 'payment overview' in attachment and send it to the LOC by e-mail when you pay the balance.

2. Accreditation

For the delegation:

- a. the official form signed by the Headmaster of the school and the legal School Sport Entity, confirming that all players are full time students at the school, since the beginning of the school year.
- b. the document certifying that the delegation is covered by an insurance that at least covers civil liability, material damage and medical costs.

For every student:

- a. the passport (or identity card) bearing family name, first name, photograph, nationality and date of birth
- b. the anti-doping consent form
- c. the use of image consent form

When checking is finished the Head of Delegation will receive the accreditation cards and welcome packages for each participant in his/her delegation. Participants must carry the accreditation card with them all the time to have access to transport, competition, activities and meals.

3. Fee

- a) Participation fee

In accordance with the rules laid down by ISF, the payment to be made to the organisers of the event amounts to 50 € per person and per night.

The participation fee (per person/per night) in EURO for all participants is as follows:

| Position | Fee | Type of room |
|--------------------|------|------------------|
| Head of Delegation | 50€ | Single occupancy |
| Coaches | 50€ | Double occupancy |
| Coach | 100€ | Single occupancy |
| Competitors | 50€ | 2-6 bedded room |
| Additional adults | 50€ | Double occupancy |
| Additional adult | 100€ | Single occupancy |



The fee covers full board accommodation for the duration of the event. It covers also the competition, cultural programme activities and all transport in connection with the official programme (arrival, departure, sports and cultural programmes).

Please note that in accordance to the environmental engagement taken by the LOC, some of the transportation during the week will be made by public transport in the company of LOC guides for each delegation.

b) ISF levy
See bulletin 1

c) Donation to the School Sport Foundation
See bulletin 1

d) Total Fee
See bulletin 1

4. Deposit

See bulletin 1

5. Balance of payment

Only payment by bank transfer is authorised. **No cash will be accepted upon arrival.** The entire sum (minus the deposit) has to be paid to the following account:

| |
|---|
| Name of bank: Société Générale |
| Address : SG PARIS GAMMA (03223), 193 RUE DE BERCY, 75012 PARIS |
| BIC/Swift Code : SOGEFRPP |
| Payee: UNSS |
| IBAN : FR76 3000 3032 2300 0501 7257 204 |
| Reference: ISF Cross-Country 2018 + name of participating country |

All bank charges (for both deposit and balance) are to be met by the participating countries!

6. Deadlines

Payment of balance until 15th March 2018

Second registration on ERAS until 28th February 2018

Third registration on ERAS until 31st March 2018

Each delegation is expected to inform the LOC of its travel schedule as soon as it is known : oc@crossparis2018.fr.



Looking forward to meeting you in France in April 2018

